

ANNUAL PROCUREMENT PLAN
For the year 2014

City of VALENZUELA

| Plan Control Number: _____ | | Planned Amount: Php | | Page ___ of 6 pages | | | | | | | | |
|---|--|---------------------|-----------|-------------------------------|---------------------|----------|------------|-------------------------|-----------|----------------|-----------|-----------|
| Department/Office: CITY SOCIAL WELFARE & DEVELOPMENT OFFICE | | Contingency | | Date Submitted: January, 2014 | | | | | | | | |
| Item No. | DESCRIPTION | Unit | Unit Cost | QTY. | Total Cost | Total | | D I S T R I B U T I O N | | FOURTH QUARTER | | |
| | | | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity |
| | PRINTING AND BINDING | | | | | | | | | | | |
| 1 | Burial Cheque | booklets | 750.00 | 500 | 375,000.00 | 125 | 93,750.00 | 125 | 93,750.00 | 125 | 93,750.00 | 93,750.00 |
| 2 | Certificate of Completion | pieces | 9.00 | 10,000 | 90,000.00 | 10,000 | 90,000.00 | - | - | - | - | - |
| 3 | Day Care ID | pieces | 18.00 | 10,000 | 180,000.00 | 10,000 | 180,000.00 | - | - | - | - | - |
| 4 | Disabled Purchase Booklet for Medicine | pieces | 28.00 | 5,000 | 140,000.00 | 1,500 | 42,000.00 | 1,500 | 42,000.00 | 1,000 | 28,000.00 | 28,000.00 |
| 5 | Disabled Purchase Booklet for Grocery | pieces | 28.00 | 5,000 | 140,000.00 | 1,500 | 42,000.00 | 1,500 | 42,000.00 | 1,000 | 28,000.00 | 28,000.00 |
| 6 | ECCD Checklist | pieces | 50.00 | 10,000 | 500,000.00 | 10,000 | 500,000.00 | - | - | - | - | - |
| 7 | Kalipi ID | pieces | 10.00 | 1,600 | 16,000.00 | 800 | 8,000.00 | 800 | 8,000.00 | - | - | - |
| 8 | Marriage Counselling Certificates | pieces | 9.00 | 1,500 | 13,500.00 | 375 | 3,375.00 | 375 | 3,375.00 | 375 | 3,375.00 | 3,375.00 |
| 9 | PYAP ID | pieces | 4.00 | 1,000 | 4,000.00 | 500 | 2,000.00 | 500 | 2,000.00 | - | - | - |
| 10 | Session Plan | pieces | 150.00 | 150 | 22,500.00 | 150 | 22,500.00 | - | - | - | - | - |
| 11 | Solo Parent ID | pieces | 4.00 | 2,000 | 8,000.00 | 500 | 2,000.00 | 500 | 2,000.00 | 500 | 2,000.00 | 2,000.00 |
| 12 | Sticker for Wheelchair | pieces | 15.00 | 500 | 7,500.00 | 100 | 1,500.00 | 150 | 2,250.00 | 100 | 1,500.00 | 2,250.00 |
| | TOTAL | | | | 1,496,500.00 | | | | | | | |
| | OTHER SUPPLIES EXPENSE | | | | | | | | | | | |
| 13 | Air Freshener | cans | 215.00 | 40 | 8,600.00 | 10 | 2,150.00 | 10 | 2,150.00 | 10 | 2,150.00 | 2,150.00 |
| 14 | Alcohol 70% | bottles | 60.00 | 350 | 21,000.00 | 100 | 6,000.00 | 100 | 6,000.00 | 100 | 6,000.00 | 3,000.00 |
| 15 | Apron | pieces | 45.00 | 60 | 2,700.00 | 30 | 1,350.00 | 30 | 1,350.00 | 30 | 1,350.00 | - |
| 16 | Baby Lotion | bottles | 25.00 | 50 | 1,250.00 | 25 | 625.00 | 25 | 625.00 | - | - | - |
| 17 | Baby Oil | bottles | 18.00 | 50 | 900.00 | 25 | 450.00 | 25 | 450.00 | - | - | - |
| 18 | Bar Soap | bars | 28.00 | 120 | 3,360.00 | 30 | 840.00 | 30 | 840.00 | 30 | 840.00 | 840.00 |
| 19 | Basin | pieces | 85.00 | 20 | 1,700.00 | 10 | 850.00 | 10 | 850.00 | 10 | 850.00 | - |
| 20 | Bath Soap | pieces | 24.00 | 400 | 9,600.00 | 100 | 2,400.00 | 100 | 2,400.00 | 100 | 2,400.00 | 2,400.00 |

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| Department/Office: CITY SOCIAL WELFARE & DEVELOPMENT OFFICE | | Contingency | | Date Submitted: January, 2014 | | | | | | | | | |
| Item No. | DESCRIPTION | Unit | Unit Cost | QTY. | Total Cost | D I S T R I B U T I O N | | | | | | | |
| | | | | | | FIRST QUARTER | | SECOND QUARTER | | THIRD QUARTER | | FOURTH QUARTER | |
| | | | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount |
| 21 | Bath Towel | pieces | 160.00 | 300 | 48,000.00 | 75 | 12,000.00 | 75 | 12,000.00 | 75 | 12,000.00 | 75 | 12,000.00 |
| 22 | Bathroom Freshener | pieces | 48.00 | 60 | 2,880.00 | 15 | 720.00 | 15 | 720.00 | 15 | 720.00 | 15 | 720.00 |
| 23 | Bathroom Rugs | pieces | 75.00 | 50 | 3,750.00 | 15 | 1,125.00 | 10 | 750.00 | 15 | 1,125.00 | 10 | 750.00 |
| 24 | Bathroom Tissue | rolls | 15.00 | 500 | 7,500.00 | 100 | 1,500.00 | 150 | 2,250.00 | 100 | 1,500.00 | 150 | 2,250.00 |
| 25 | Bed Sheets | pieces | 250.00 | 100 | 25,000.00 | 50 | 12,500.00 | | - | 50 | 12,500.00 | | - |
| 26 | Black Garbage Bag | pieces | 4.10 | 360 | 1,476.00 | 90 | 369.00 | 90 | 369.00 | 90 | 369.00 | 90 | 369.00 |
| 27 | Brassiere | pieces | 50.00 | 50 | 2,500.00 | 15 | 750.00 | 10 | 500.00 | 15 | 750.00 | 10 | 500.00 |
| 28 | Soft Broom | pieces | 145.00 | 24 | 3,480.00 | 6 | 870.00 | 6 | 870.00 | 6 | 870.00 | 6 | 870.00 |
| 29 | Broom Sticks | pieces | 18.00 | 24 | 432.00 | 6 | 108.00 | 6 | 108.00 | 6 | 108.00 | 6 | 108.00 |
| 30 | Can Opener | pieces | 35.00 | 12 | 420.00 | 3 | 105.00 | 3 | 105.00 | 3 | 105.00 | 3 | 105.00 |
| 31 | Cologne | bottles | 15.00 | 50 | 750.00 | 10 | 150.00 | 15 | 225.00 | 10 | 150.00 | 15 | 225.00 |
| 32 | Comb | pieces | 15.00 | 150 | 2,250.00 | 50 | 750.00 | 50 | 750.00 | 50 | 750.00 | 50 | 750.00 |
| 33 | Cotton, rolls | pieces | 100.00 | 48 | 4,800.00 | 12 | 1,200.00 | 12 | 1,200.00 | 12 | 1,200.00 | 12 | 1,200.00 |
| 34 | Cotton Buds | packs | 40.00 | 48 | 1,920.00 | 12 | 480.00 | 12 | 480.00 | 12 | 480.00 | 12 | 480.00 |
| 35 | Dipper | pieces | 30.00 | 20 | 600.00 | 5 | 150.00 | 5 | 150.00 | 5 | 150.00 | 5 | 150.00 |
| 36 | Dishwashing Liquid | bottles | 85.00 | 100 | 8,500.00 | 25 | 2,125.00 | 25 | 2,125.00 | 25 | 2,125.00 | 25 | 2,125.00 |
| 37 | Adult Disposable Diaper | packs | 310.00 | 40 | 12,400.00 | 10 | 3,100.00 | 10 | 3,100.00 | 10 | 3,100.00 | 10 | 3,100.00 |
| 38 | Baby Disposable Diaper | packs | 48.00 | 100 | 4,800.00 | 25 | 1,200.00 | 25 | 1,200.00 | 25 | 1,200.00 | 25 | 1,200.00 |
| 39 | Doormat | pieces | 68.00 | 24 | 1,632.00 | 12 | 816.00 | | - | 12 | 816.00 | | - |
| 40 | Dust Pan | pieces | 160.00 | 40 | 6,400.00 | 10 | 1,600.00 | 10 | 1,600.00 | 10 | 1,600.00 | 10 | 1,600.00 |
| 41 | Extension Cord (HD) | pieces | 350.00 | 20 | 7,000.00 | 10 | 3,500.00 | | - | 10 | 3,500.00 | | - |
| 42 | Face Towel | pieces | 55.00 | 300 | 16,500.00 | 75 | 4,125.00 | 75 | 4,125.00 | 75 | 4,125.00 | 75 | 4,125.00 |
| 43 | Feeding Bottles | pieces | 45.00 | 50 | 2,250.00 | 10 | 450.00 | 15 | 675.00 | 10 | 450.00 | 15 | 675.00 |
| 44 | Female Underwear | pieces | 50.00 | 600 | 30,000.00 | 150 | 7,500.00 | 150 | 7,500.00 | 150 | 7,500.00 | 150 | 7,500.00 |

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| Department/Office: CITY SOCIAL WELFARE & DEVELOPMENT OFFICE | | Contingency | | Date Submitted: January, 2014 | | | | | | | | | |
| Item No. | DESCRIPTION | Unit | Unit Cost | QTY. | Total Cost | D I S T R I B U T I O N | | | | | | | |
| | | | | | | FIRST QUARTER | | SECOND QUARTER | | THIRD QUARTER | | FOURTH QUARTER | |
| | | | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount |
| 46 | Hair Scissors | pairs | 200.00 | 12 | 2,400.00 | 6 | 1,200.00 | 6 | 1,200.00 | | | | |
| 47 | Hand Towel | dozen | 65.00 | 60 | 3,900.00 | 15 | 975.00 | 15 | 975.00 | 15 | 975.00 | 15 | 975.00 |
| 48 | Hanger | dozens | 35.00 | 40 | 1,400.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 | 10 | 350.00 |
| 49 | Lysol | cans | 518.00 | 80 | 41,440.00 | 20 | 10,360.00 | 20 | 10,360.00 | 20 | 10,360.00 | 20 | 10,360.00 |
| 50 | Male Underwear | pieces | 50.00 | 300 | 15,000.00 | 150 | 7,500.00 | 150 | 7,500.00 | | | | |
| 51 | Mop with Handle | pieces | 375.00 | 30 | 11,250.00 | 10 | 3,750.00 | 5 | 1,875.00 | 10 | 3,750.00 | 5 | 1,875.00 |
| 52 | Mosquito Net | pieces | 165.00 | 20 | 3,300.00 | 10 | 1,650.00 | 10 | 1,650.00 | | | | |
| 53 | Mosquito Repellent | bottles | 365.00 | 100 | 36,500.00 | 25 | 9,125.00 | 25 | 9,125.00 | 25 | 9,125.00 | 25 | 9,125.00 |
| 54 | Muriatic Acid, 1/2 gallon | bottles | 165.00 | 20 | 3,300.00 | 5 | 825.00 | 5 | 825.00 | 5 | 825.00 | 5 | 825.00 |
| 55 | Nail Cutter | pieces | 45.00 | 10 | 450.00 | 2 | 90.00 | 3 | 135.00 | 2 | 90.00 | 3 | 135.00 |
| 56 | Nipples | pieces | 25.00 | 20 | 500.00 | 5 | 125.00 | 5 | 125.00 | 5 | 125.00 | 5 | 125.00 |
| 57 | Paleta Plastic | pieces | 370.00 | 100 | 37,000.00 | 50 | 18,500.00 | 50 | 18,500.00 | | | | |
| 58 | Pillow Case | pieces | 35.00 | 50 | 1,750.00 | 25 | 875.00 | | | 25 | 875.00 | | |
| 59 | Pillows | pieces | 100.00 | 40 | 4,000.00 | 20 | 2,000.00 | | | 20 | 2,000.00 | | |
| 60 | Pledge | cans | 325.00 | 60 | 19,500.00 | 15 | 4,875.00 | 15 | 4,875.00 | 15 | 4,875.00 | 15 | 4,875.00 |
| 61 | Powder Soap | kilos | 135.00 | 100 | 13,500.00 | 25 | 3,375.00 | 25 | 3,375.00 | 25 | 3,375.00 | 25 | 3,375.00 |
| 62 | Rags | kilos | 45.00 | 300 | 13,500.00 | 75 | 3,375.00 | 75 | 3,375.00 | 75 | 3,375.00 | 75 | 3,375.00 |
| 63 | Razor | units | 380.00 | 10 | 3,800.00 | 5 | 1,900.00 | 0 | - | 5 | 1,900.00 | | |
| 64 | Sanitary Napkin | packs | 30.00 | 100 | 3,000.00 | 25 | 750.00 | 25 | 750.00 | 25 | 750.00 | 25 | 750.00 |
| 65 | Shampoo (sachet) | pieces | 6.00 | 2,000 | 12,000.00 | 500 | 3,000.00 | 500 | 3,000.00 | 500 | 3,000.00 | 500 | 3,000.00 |
| 66 | Slippers | pairs | 35.00 | 400 | 14,000.00 | 100 | 3,500.00 | 100 | 3,500.00 | 100 | 3,500.00 | 100 | 3,500.00 |
| 67 | Surgical Mask | pieces | 5.00 | 500 | 2,500.00 | 150 | 750.00 | 150 | 750.00 | 100 | 500.00 | 100 | 500.00 |
| 68 | Toilet Cleaner | bottles | 95.00 | 40 | 3,800.00 | 10 | 950.00 | 10 | 950.00 | 10 | 950.00 | 10 | 950.00 |
| 69 | Toothbrush | pieces | 35.00 | 200 | 7,000.00 | 50 | 1,750.00 | 50 | 1,750.00 | 50 | 1,750.00 | 50 | 1,750.00 |

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| Department/Office: CITY SOCIAL WELFARE & DEVELOPMENT OFFICE | | Contingency | | Date Submitted: January, 2014 | | | | | | | | | |
| Item No. | DESCRIPTION | Unit | Unit Cost | QTY. | Total Cost | D I S T R I B U T I O N | | | | | | | |
| | | | | | | FIRST QUARTER | | SECOND QUARTER | | THIRD QUARTER | | FOURTH QUARTER | |
| | | | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount |
| 70 | Toothpaste | pieces | 50.00 | 400 | 20,000.00 | 100 | 5,000.00 | 100 | 5,000.00 | 100 | 5,000.00 | 100 | 5,000.00 |
| 71 | T-shirt w/ shorts | sets | 180.00 | 300 | 54,000.00 | 75 | 13,500.00 | 75 | 13,500.00 | 75 | 13,500.00 | 75 | 13,500.00 |
| 72 | Waste Basket w/ Cover | pieces | 175.00 | 40 | 7,000.00 | 10 | 1,750.00 | 10 | 1,750.00 | 10 | 1,750.00 | 10 | 1,750.00 |
| 73 | Zonrox | gallon | 145.00 | 80 | 11,600.00 | 20 | 2,900.00 | 20 | 2,900.00 | 20 | 2,900.00 | 20 | 2,900.00 |
| | TOTAL | | | | 591,740.00 | | | | | | | | |
| | FOOD SUPPLIES EXPENSE | | | | - | | | | | | | | |
| 74 | Rice | cavans | 1,250.00 | 400 | 500,000.00 | 100 | 125,000.00 | 100 | 125,000.00 | 100 | 125,000.00 | 100 | 125,000.00 |
| 75 | Powdered Milk 80g, 120's | boxes | 3,220.00 | 100 | 322,000.00 | 25 | 80,500.00 | 25 | 80,500.00 | 25 | 80,500.00 | 25 | 80,500.00 |
| 76 | Noodles, 72's | boxes | 540.00 | 100 | 54,000.00 | 25 | 13,500.00 | 25 | 13,500.00 | 25 | 13,500.00 | 25 | 13,500.00 |
| 77 | Corned Beef 175g | boxes | 1,600.00 | 100 | 160,000.00 | 25 | 40,000.00 | 25 | 40,000.00 | 25 | 40,000.00 | 25 | 40,000.00 |
| 78 | Coffee 25g | pieces | 20.00 | 700 | 14,000.00 | 150 | 3,000.00 | 200 | 4,000.00 | 150 | 3,000.00 | 200 | 4,000.00 |
| 79 | Sardines 100g | boxes | 1,500.00 | 100 | 150,000.00 | 25 | 37,500.00 | 25 | 37,500.00 | 25 | 37,500.00 | 25 | 37,500.00 |
| 80 | Sausage | boxes | 1,296.00 | 100 | 129,600.00 | 25 | 32,400.00 | 25 | 32,400.00 | 25 | 32,400.00 | 25 | 32,400.00 |
| 81 | Milo 100 grms | packs | 60.00 | 300 | 18,000.00 | 75 | 4,500.00 | 75 | 4,500.00 | 75 | 4,500.00 | 75 | 4,500.00 |
| 82 | Oatmeal | kgs | 110.00 | 300 | 33,000.00 | 75 | 8,250.00 | 75 | 8,250.00 | 75 | 8,250.00 | 75 | 8,250.00 |
| 83 | Meat | kgs | 200.00 | 1,200 | 240,000.00 | 300 | 60,000.00 | 300 | 60,000.00 | 300 | 60,000.00 | 300 | 60,000.00 |
| 84 | Fish | kgs | 180.00 | 1,200 | 216,000.00 | 300 | 54,000.00 | 300 | 54,000.00 | 300 | 54,000.00 | 300 | 54,000.00 |
| 85 | Chicken | kgs | 150.00 | 1,200 | 180,000.00 | 300 | 45,000.00 | 300 | 45,000.00 | 300 | 45,000.00 | 300 | 45,000.00 |
| 86 | Vegetables (Assorted) | kgs | 100.00 | 2,000 | 200,000.00 | 500 | 50,000.00 | 500 | 50,000.00 | 500 | 50,000.00 | 500 | 50,000.00 |
| 87 | Condiments (assorted) | | | | 10,000.00 | | 2,500.00 | | 2,500.00 | | 2,500.00 | | 2,500.00 |
| 88 | Sugar | kilos | 48.00 | 2,200 | 105,600.00 | 550 | 26,400.00 | 550 | 26,400.00 | 550 | 26,400.00 | 550 | 26,400.00 |
| 89 | Mineral Water | gallon | 35.00 | 730 | 25,550.00 | 184 | 6,440.00 | 182 | 6,370.00 | 182 | 6,370.00 | 182 | 6,370.00 |
| 90 | Sando Bag, L | pieces | 3.10 | 50,000 | 155,000.00 | 15000 | 46,500.00 | 15000 | 46,500.00 | 20000 | 62,000.00 | 20000 | 62,000.00 |

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| Department/Office: CITY SOCIAL WELFARE & DEVELOPMENT OFFICE | | | | Date Submitted: January, 2014 | | | | | | | | | |
| Item No. | DESCRIPTION | Unit | Unit Cost | QTY. | Total Cost | Contingency | | Total | | D I S T R I B U T I O N | | | |
| | | | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount |
| 91 | Sando Bag, M | pieces | 2.80 | 50,000 | 140,000.00 | 15000 | 42,000.00 | 15000 | 42,000.00 | 20000 | 56,000.00 | | |
| 92 | Sando Bag, S | pieces | 2.05 | 40,000 | 82,000.00 | 10000 | 20,500.00 | 15000 | 30,750.00 | 15000 | 30,750.00 | | |
| | TOTAL | | | | 2,734,750.00 | | | | | | | | |
| | TEXTBOOKS & INSTRUCTIONAL MATERIALS | | | | | | | | | | | | |
| 93 | Instructional Materials | set | 150.00 | 8,200 | 1,230,000.00 | 8200 | 1,230,000.00 | | | | | | |
| 94 | Day Care Books | set | 800.00 | 8,200 | 6,560,000.00 | 8200 | 6,560,000.00 | | | | | | |
| | TOTAL | | | | 7,790,000.00 | | | | | | | | |
| | MEDICAL SUPPLIES | | | | | | | | | | | | |
| 95 | Stethoscope | unit | 5,714.00 | 4 | 22,856.00 | 4 | 22,856.00 | | | | | | |
| 96 | Latex Gloves (M) 50's/box | box | 170.00 | 4 | 680.00 | 1 | 170.00 | 1 | 170.00 | 1 | 170.00 | 1 | 170.00 |
| 97 | Lugol's Iodine | bottle | 890.00 | 12 | 10,680.00 | 3 | 2,670.00 | 3 | 2,670.00 | 3 | 2,670.00 | 3 | 2,670.00 |
| 98 | Medical brown tape (5cmx5m) | roll | 250.00 | 12 | 3,000.00 | 3 | 750.00 | 3 | 750.00 | 3 | 750.00 | 3 | 750.00 |
| 99 | Medical brown tape (10cmx5m) | roll | 280.00 | 12 | 3,360.00 | 3 | 840.00 | 3 | 840.00 | 3 | 840.00 | 3 | 840.00 |
| 100 | Medical plaster tape 1" 12's | box | 371.97 | 12 | 4,463.64 | 3 | 1,115.91 | 3 | 1,115.91 | 3 | 1,115.91 | 3 | 1,115.91 |
| 101 | Medical digital thermometer | pc | 150.00 | 10 | 1,500.00 | 3 | 450.00 | 2 | 300.00 | 3 | 450.00 | 2 | 300.00 |
| 102 | Nebulizer kit-tubing | pc | 50.00 | 100 | 5,000.00 | 25 | 1,250.00 | 25 | 1,250.00 | 25 | 1,250.00 | 25 | 1,250.00 |
| 103 | Cotton balls 300's | pack | 40.00 | 400 | 16,000.00 | 100 | 4,000.00 | 100 | 4,000.00 | 100 | 4,000.00 | 100 | 4,000.00 |
| 104 | Diaper (adult) 10'S | pack | 310.00 | 600 | 186,000.00 | 150 | 46,500.00 | 150 | 46,500.00 | 150 | 46,500.00 | 150 | 46,500.00 |
| 105 | Face Mask 50's | box | 45.00 | 60 | 2,700.00 | 15 | 675.00 | 15 | 675.00 | 15 | 675.00 | 15 | 675.00 |
| 106 | Amoxicillin 250mg./60ml. Suspension | botts | 21.75 | 200 | 4,350.00 | 50 | 1,087.50 | 50 | 1,087.50 | 50 | 1,087.50 | 50 | 1,087.50 |
| 107 | Amoxicillin 500mg. Caps. 100's | boxes | 147.00 | 200 | 29,400.00 | 50 | 7,350.00 | 50 | 7,350.00 | 50 | 7,350.00 | 50 | 7,350.00 |
| 108 | Amoxicillin 250mg Capsule | boxes | 124.50 | 200 | 24,900.00 | 50 | 6,225.00 | 50 | 6,225.00 | 50 | 6,225.00 | 50 | 6,225.00 |

