



Republic of the Philippines

CITY OF VALENZUELA

Metropolitan Manila

OFFICE OF THE CITY ASSESSOR

REQUEST FORM

Ordinance No. 882, Series of 2021

DATE: _____ TIME: _____ : _____ CTRL NO: _____ -2021- _____

✓ Lahat ng **naka-pula** ay **kailangan punan/sulatan** ng humihiling

Data Privacy Consent

I understand and concur that by signing this form I am agreeing to the Data Privacy Notice and give my full consent to the City Government of Valenzuela and its affiliates, as well as its partners and service providers, if any, to collect, store, access and/process any personal data I may provide herein, such as, but not limited to my name, address, telephone number and e-mail address for the period allowed under the applicable law and regulations for the purpose of processing my application/s or request/s.

I acknowledge that the collection and processing of my personal data is necessary for such purpose. I also express my consent for verification and validation of the information I have submitted related to my application/s or request/s. I am aware of my right to be informed, to access, to object, to erasure or blocking, to damages, to file a complaint, to rectify and I understand that there are procedures, conditions and exceptions to be complied with in order to exercise or invoke such rights.

Signature above Printed Full Name

Email address

Relation to owner, **if representative**

Contact Number

Requirements for Appraisal of Building and/or Improvements and Machineries:

- 1. Photocopy of Government Issued ID of requestor
- 2. Proof of ownership, i.e. Lease Contract, if the owner of the building is not the lot owner
- 3. Current Photo/Image of the Building / Improvements or Machineries (**Colored**)
- 4. Photocopy of Building Permit and/or Certificate of Occupancy
- 5. Floor Plan and / or Approved Building Plan – Floor Plan (**A-2**)
- 6. Duly Accomplished NOTARIZED Sworn Statement of True Value (Building/Machinery)

Additional, for representative before releasing of request:

- 7. Photocopy of Government issued ID of owner
- 8. SPA and/or Authorization Letter

Tax Declaration No. or TCT No. of Land: _____

Tax Declaration of Building, **for Reassessment:** _____

Owner's Mailing Address: _____

Location of the Property Address: _____

Instructions, if any: _____

FOR APPRAISAL PURPOSE ONLY

Date: _____ Time: _____ : _____ (For Appraisal)

Appraiser: _____

Remarks: _____

Date: _____ Time: _____ : _____ (For Review of Appraisal)

Tayo na, Valenzuela!

Valenzuela City Hall, McArthur Hi-way, Valenzuela City, Office of the City Assessor, Finance Bldg 2/F,

Tel. No.: 8 352-1000 loc. 1367

Website: www.valenzuela.gov.ph

Email: assessors.valcity@gmail.com





**SWORN STATEMENT OF THE TRUE CURRENT AND FAIR MARKET VALUE
 OF REAL PROPERTIES**

I, _____, of legal age, _____ and with postal/office address
 (Owner or Authorized Representative) (Citizenship)
 at _____, after having been duly sworn to in accordance with law, hereby
 depose and say THAT:

1. I am the owner of the following real properties, the description and true current and fair market value of which are as follows:

(if acting as representative)

1. I am the duly authorized representative of _____, of legal
 age, _____ and a resident of _____,
 (Citizenship)
 the owner of the following real properties, the description and true current and fair market value of which are as follows:

A. LAND (Residential, Commercial, Industrial, Agricultural, Special)

EXISTING TAX DEC. NO.	TITLE	AREA (sq.m)	CLASSIFICATION Residential (R), Agricultural (A), Commercial (C), Industrial (I) or Fishpond (F)	LOCATION OF PROPERTY (Street / Barangay)	TOTAL CURRENT AND FAIR MARKET VALUE

B. BUILDING AND OTHER STRUCTURES

EXISTING TAX DEC. NO.	TOTAL FLOOR AREA (Sq.M.)	No. Storey	General Description	Actual Use	Owner of Lot Where Bldg. Is Located	True Current and Fair Market Value

2. That this true and current market value of the above-mentioned properties shall govern in the determination of fair market valuation in case the subject properties are subjected to expropriation proceedings;

3. That I am executing this sworn statement in compliance with Section 203 of Republic Act 7160 and Ordinance No. 882, Series of 2021

IN WITNESS WHEREOF, I have hereunto affixed my signature this _____ day of _____,
 _____ at Valenzuela City, Metro Manila

Affiant
 (Signature above the full name)

SUBSCRIBED AND SWORN TO before me this day of ___th day of _____ in Valenzuela City, Philippines. Affiant exhibiting to me his/her I.D No. _____

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of 2021.

SWORN STATEMENT OF TRUE VALUE OF MACHINERY

(Pursuant to Section 203 of the Local Government Code of 1991 and Ordinance No. 882, Series of 2021)

I, _____, of legal age, _____, and with postal/office address at _____
(Name of Affiant) (Citizenship)

after having been duly sworn to in accordance with law, depose and say:

That I am the _____ of _____ with principal office at _____ which operates the following machinery,
(Position) (Name of Company) (Company Address)
located at _____ in the property owned by _____ under Tax Declaration No./s: _____
(Barangay) (Owner of Land) (Tax Declarations of Buildings where machineries are installed/located)

No. of Units	Description	Brand Model No.	Capacity (HP)	Condition When Acquired (Please check)		Acquisition Cost	Additional Cost			Replacement/Reproduction Cost	Economic Life		Date Installed and Operated	MARKET VALUE to date of Declaration
				Second Hand	New		Freight	Insurance	Installation		Estimated	Remaining		

• Please use the second page if the space provided is not enough.

Machineries are installed under Tax Declaration no./s: _____

That I am executing this Sworn Statement in compliance with Section 203 of the Local Government Code of 1991. IN WITNESS WHEREOF. I have hereunto affixed my signature this _____ day of _____ 2021 at _____ Philippines

Affiant
(Signature over Full Name)

SUBSCRIBED AND SWORN to me this _____ day of _____ 2021 with the Affiant exhibiting his/her ID No. _____ issued at _____, Philippines.

Doc. No. _____
Page No. _____
Book No. _____
Series of 2021.

"Valenzuela. May Disiplina!"

No. of Units	Description	Brand Model No.	Capacity (HP)	Condition When Acquired (Please check)		Acquisition Cost	Additional Cost			Replacement/Reproduction Cost	Economic Life		Date	MARKET VALUE to date of Declaration
				Second Hand	New		Freight	Insurance	Installation		Estimated	Remaining	Installed and Operated	

"Valenzuela, May Disiplina!"